

ST. ANDREW'S HOUSE

retreat & conference center



Check-in and Check-out

Standard check in time is after 4:00p.m with check out by 1:00 p.m., unless otherwise negotiated. Retreat planners may arrive earlier for set up. Please confirm with reservations your estimated time of arrival.

What is your capacity?

The main lodge sleeps 30 in three sleeping wings. Additional beds can be procured through nearby lodging facilities as our dining room can accommodate 50. We can accommodate up to a 100 for day use in the summer with the utilization for our expansive decks.

Is your facility air conditioned?

Yes.

Will my group share space and meal time?

No. St. Andrew's House is an exclusive use facility, provided minimum occupancies are met. All though not optimal, sharing the facility is an option. Like minded groups sharing the facility will reduce your cost to stay.

How do meals work?

Buffet style meals are served in the dining room. Standard meal times are as follows: breakfast 8:30, lunch 12:00, and dinner 6:00. Meal times can be adjusted by ½ hour if necessary. Also, if desired, staff will ring the mealtime bell. We are happy to accommodate food allergies or intolerances with alternatives. We expect the leader to notify us at least 7 days prior to arrival about dietary restrictions. We kindly ask your assistance in table setting and bussing dishes. Not a requirement, just a request. Guests are not allowed in our kitchen as we are commercially licensed.

What about refrigeration for food and drink?

Our guest tea room includes a microwave, refrigerator, freezer and toaster, all available for your use. You may find tea in the drawers and coffee in the counter top canisters. Coffee will be prepared mornings at 6:00 am and prior to each meal. Please remember to recycle cans, bottles and paper in the bins below the counter.

Can I bring snacks?

Yes. We leave it up to the groups to bring their own social hour and snack goodies. Beer and wine in moderation is permitted on our property.

Do I need to bring a sleeping bag and towel?

Groups and individual participants can choose to bring their own sleeping bag/pillow and or twin sheets. However, we do provide linen service for a charge. If you choose to use the linens (sheets, pillowcase, towel and washcloth) you may pay \$10 to the retreat host, unless other wise arrange by the group coordinator.

Do you have a public computer with internet access?

Yes. You may also use our wireless connectivity via a laptop most anywhere in the building.

Do you have a piano?

Yes.

What kind of meeting supplies do you provide?

We provide paper, marking pens and two flip charts; wireless internet, craft center, TV/VCR-DVD overhead projector; public computer with printer, copy machine (charges may apply for copying).

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Can I move the furniture?

Yes. Please keep in mind that the main lodge was built in 1928, so we ask great caution be used. On your day of departure, we ask that furniture be returned and any used chairs/tables be put away.

Is there room available to invite an on site message therapist?

Yes. Most groups choose to configure the multi purpose space/ chapel for table message. Also, room W201 can be configured to fit a table.

What if someone needs to reach me?

Phone message will be received by staff and delivered during the retreat. Also, there is a phone that guest might use to call long distance. Local calls are free.

Is there swimming?

Our position on Hood Canal is unique as it warms to swim able temperatures in July and August. For the brave, swimming is available all year. Spa treatments at Alderbrook Resort include pool usage.

Can we roast marshmallows?

We have a covered outdoor fireplace, perfect for gathering. We'll provide the wood for one fire during an average stay. If you choose to have multiple fires, please bring additional wood. We also have two gas fireplaces indoors that can be used with staff supervision.

What if I want to eat the oysters?

We ask that oysters stay on the beach. We do not recommend guest eat raw oysters from the beach. Guests who want to eat raw oysters do so at their own discretion.

Do you have beachfront property?

Yes. You may access the beach from the trail just ahead of the "Adopt a Highway" sign. Please be respectful of the guests who may be staying at the Bayne Cottage.

Can I hike on your property?

Yes. St. Andrew's House consists of 7 acres and has a trail available for your hiking pleasure. The trail head is located to the 100 yards from the main lodge. It takes about 20 minutes to reach the upper meadows where you will find some great views of Hood Canal and Olympic Mountains.

Health and Safety

- For the health and safety of our guests, please do not smoke inside the building.
- For the health and safety of our guests, please leave your pets at home.

Reservations

Open year round, St. Andrew's House provides lodging, food and meeting facilities to non-profit organizations, including schools and governments. If you would like more information about scheduling a group at St. Andrew's House, contact us at info@saintandrewshouse.org.